

**Friends of the Dracut Library  
Meeting Minutes, September 19, 2011**

**Attendees:** John Hassan, Leslie Hassan, Chris Hassan, Mike Decker, Cecilia Mancini, Liz Berry, Randy Robertshaw, Gretchen Mayall

Approved Minutes from August 31, 2011 meeting.

**Old Business:**

**Book Nook Signage-** The sign is completed and was brought to the library. It will be hung first and then we will look at adding a second sign that says "Friends". The original sign is larger than anticipated so we will have to wait and see how it looks.

**Electronic Donations-** no update

**Old Home Days-** John gave a recap. It was successful, we passed out flyers and got leads for wreath/basket donations. We will have a table again next year, possibly getting a second table and setting up differently. We discussed possibly having a game/wheel next year to draw more attention to our booth. Prizes could be something with the Library name on it. For raffle, we discussed something with a library theme, like a kids book basket and adult basket.

Cecilia will get a price for a banner to be used next year and also throughout the year anytime the Friends have an activity.

**Lobby-** Randy took us on a tour of the lobby to see improvements that will be made. This includes removing the large wooden cabinet inside the door and updating the bulletin board and magazine/brochure racks. It has already been approved by the board.

**Spring Author Series-** Randy gave an update, we are still waiting to see if Andre Dubus will also do a book signing-in addition to the lecture.

**Jobs 2011 Series-** Randy is looking at providing the volunteers with gift certificates to local restaurants. Waiting to see if any of the restaurants will donate the gift certificates.

**Wreath and Basket raffle-** Gretchen was able to make 14 new contacts at Dracut Old Home Days and has begun mailing donation requests to Dracut area businesses.

**Energy Efficient Tools-**We will have them labeled to show they were provided by the Friends.

**New Business:**

Randy brought up the subject of printing costs and the Friends voted on using \$100 for ink cartridges. Approved \$88 so John and Gretchen will each be getting a book of 100 stamps for the mailings.

**Legislative Breakfast**-this was cancelled last year but we are planning to attend this year. Parker Library will be represented by Randy, John and Leslie.

Board will start planning next years meeting calendar.

**Book Sale**-Cecilia will begin ordering signs in January

**Museum Passes**- We may run out of MFA passes- We have about 20 left. It is difficult to gauge how much will be used, because some years Museums have more special exhibits than others.

We will start thinking about the date of the annual meeting, whether it will be in March or April, and will it be a pot luck, small appetizers, etc...

**Financial Balances:**

Certificate of Deposit (CD)	\$9,906.98
Checking Account	\$20,672.56
Amazon	\$3,109.13

**Next Meeting**

October 17 due to the Columbus Day Holiday

Respectfully Submitted

Gretchen Mayall

Secretary, Friends of the Dracut Library